

敬啟者：

佛教葉紀南紀念中學法團校董會「家長校董」選舉事宜

本校「法團校董會」已於2009年8月31日成立，成員包括辦學團體校董、教師校董、家長校董、校友校董及獨立校董。透過教師、校友及家長等主要伙伴加入「法團校董會」，學校可推行一個公開、具透明度、加強溝通聯繫和多方共同參與的學校管治架構。而法團校董會的「家長校董」須經各家長投票產生，現特邀請各家長參與是次「家長校董」選舉，詳情如下：

(1) 候選人須知

- 資格： (a.) 現時就讀佛教葉紀南紀念中學的學生家長，均有資格成為候選人。家長泛指學生的父及母、監護人及實際管養該學生的人。
(b.) 根據教育條例第40AO條第(5)(b)款，如有關家長是學校的在職教員，他/她便不能獲提名為家長校董。
(c.) 候選人請注意《教育條例》第30條所載有關校董的註冊規定。
(d.) 根據條例規定，校董不可在法團校董會內同時出任多於一個界別的校董。例如，任何人士均不可同時出任家長校董及校友校董。
- 空缺數目： 1名家長校董 和 1名替代家長校董
- 職責： (a.) 代表全校學生家長，加入本校法團校董會，與學校溝通並反映家長意見，參與學校管理及決策事宜，履行校董的職責。
(b.) 「家長校董」及「替代家長校董」均須出席校董會會議，唯只有「家長校董」具有投票權，當「家長校董」缺席會議時，「替代家長校董」可代為投票。
- 任期： 任期2年，由註冊為校董當天起計。若家長校董的子女在他/她的校董任期內不再是本校的現有學生，該校董的任期可持續至任期屆滿或該學年終結為止，兩者以較早者為準。

(2) 提名人/參選人須知

- 資格： 任何現在於本校就讀學生的家長。唯包括家長本人在內，每名家長只能提名一位候選人，另外，不論其子女數目，每家庭最多派一人參選。
- 提名期限： 2/12/2024 - 13/12/2024
- 提名方法： 將1位提名人（包括自薦）的姓名寫在此通函之回條上，並請填妥隨附的參選/提名表格交班主任。

◇ 參選人在2024年12月13日或之前尚未接獲學校確認參選電話，請致電2495 3363與選舉主任聯絡。

(3) 選舉過程須知

- 投票人資格 : 所有學校現有學生的家長均符合資格投票。每名家長不論其就讀本校子女的數目，只可有一票，並以個人身分投票
- 投票日期及地點 : 2025年1月18日(星期六)上午8時至中午12時15分在本校禮堂
- 點票日期 : 2025年1月18日(星期六)中午12時15分投票結束後開始
- 結果公佈日期 : 當天點票後及2025年1月20日(星期一)在學校網頁公佈，另於2025年1月25日前經以書面方式通知
- 當選者身分 : 得票最多的候選人為家長校董，第二最多選票者為替代家長校董，同票則抽籤決定

✧ 若在提名期限前沒有人獲提名參選，本會或須延長提名的截止日期。煩請於 2024年12月13日(星期五) 或之前囑 貴子弟將回條交班主任轉交本會。

此致
貴家長

佛教葉紀南紀念中學 法團校董會
「家長校董」選舉主任



啟

(李曙衛老師)

二零二四年十二月二日

2nd December 2024

Dear Parents/Guardians,

The ‘Incorporated Management Committee’ (IMC) of our school was established on August 31, 2009. Its members include representatives from the sponsoring body, teacher representatives, parent representatives, alumni representatives, and independent members. By involving key partners such as teachers, parents and alumni in the IMC, the school can implement an open and transparent governance structure which enhances communication and promotes multi-stakeholder participation. The Parent Manager of the IMC is to be elected by votes from all parents. Hence, we hereby invite parents to participate in the election of ‘Parent Manager’. The details are as follows:

(1) Information to Candidates

Eligibilities	<p>(a.) Parents whose children attending Buddhist Yip Kei Nam Memorial College are eligible to become candidates. ‘Parents’ refer to the father and mother of the student, guardians, or individuals who are primarily responsible for the care of the student.</p> <p>(b.) According to section 40AO(5)(b), a parent should not be nominated as a Parent / Alternate Parent Manager if he / she is a serving teacher of the school.</p> <p>(c.) Candidates should also note the registration requirements of managers set out in section 30 of the Ordinance.</p> <p>(d.) As stipulated in the Ordinance, no manager shall serve in an IMC in more than one capacity, for example, no one can serve as a Parent Manager and an Alumni Manager at the same time.</p>
Number of Vacancies	One Parent Manager and one Alternate Parent Manager
Responsibilities	<p>(a.) Represent all parents of students in the school by joining the IMC, communicating with the school and expressing parents' opinions, participating in school management and decision-making matters, and fulfilling the responsibilities of a committee member.</p> <p>(b.) Both the ‘Parent Manager’ and ‘Alternate Parent Manager’ are required to attend the committee meetings; however, only the ‘Parent Manager’ has voting rights. When a ‘Parent Manager’ is absent from a meeting, the ‘Alternate Parent Manager’ may vote on his/her behalf.</p>
Tenure	The term lasts for 2 years, starting from the day of registration as a committee member. If a Parent Manager whose child is no longer a current pupil of the school during his / her term of office, he / she shall continue to be the manager until the term of office expires or the end of the school year, whichever is the earlier.

(2) Instructions to Nominator / Candidature

Eligibilities	Any parent whose child currently enrolled in this school is eligible. Each parent, including themselves, may only nominate one candidate. Additionally, regardless of the number of children, only one person from each family may run for the election.
Period of Nomination	2/12/2024 –13/12/2024
Method of Nomination	Please write the name of one nominator (including self-nomination) on the reply slip of this circular and complete the attached nomination form before submitting it to the class teacher.

*If the candidate has not received a confirmation call from the school regarding their candidacy by December 13, 2024, please contact the election officer at 2495 3363.

(3) Election Process

Voter Eligibility	Parents of all current students at the school are eligible to vote. Each parent should vote individually and should have only one vote irrespective of the number of children of the same family studying at the school.
Voting Date and Location	January 18, 2025 (Saturday) from 08:00 to 12:15 in the School Hall
Vote Counting Date	12:15 on January 18, 2025 (Saturday)
Result Announcement Date	The results will be announced on the school website and by January 20, 2025 (Monday). Additionally, written notification will be provided by January 25, 2025 (Saturday).
Election Criteria	The one who obtains the greatest number of votes will be nominated for registration as the Parent Manager whereas the one who obtains the next greatest number of votes will be nominated for registration as the Alternate Parent Manager.

*If no one is nominated before the nomination deadline, we may need to extend the nomination cutoff date. Please ensure that your child submits the reply slip to our association via his/her class teacher by December 13, 2024 (Friday).

Yours sincerely,

Lee Chu Wai

Mr. Lee Chu Wai
Returning Officer
Incorporated Management Committee
Buddhist Yip Kei Nam Memorial College