



香港佛教聯合會主辦 佛教葉紀南紀念中學

**BUDDHIST YIP KEI NAM MEMORIAL COLLEGE**

Sponsored by The Hong Kong Buddhist Association

香港新界青衣長青邨 CHEUNG CHING ESTATE, TSING YI ISLAND, NEW TERRITORIES

TEL: 2495 3363

FAX: 2433 9009

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### **有關 2025/26 年度學生書簿津貼 / 車船津貼 事宜**

敬啟者：新學年的學生書簿津貼 / 車船津貼將有以下的安排，謹請家長垂注：

#### **1. 持續申請者**

如申請家庭子女就讀中、小學(包括 2025/26 學年升讀小一)並在 2025 年 3 月 1 日或以前成功申請 2024/25 學年中、小及/或學前學生資助，他們將於 3 月中起收到本處發出的「登入碼」，以開啟載於本處「電子通」\*的 2025/26 學年預填的「學生資助計劃綜合申請電子表格」，或收到紙本預填的 2025/26 學年「學生資助計劃綜合申請表格」。

#### **2. 其他申請人**

其他申請人(包括新申請人)亦可於 2025 年 5 月 2 日或之後前往「電子通」\*使用電子申請表格於網上遞交申請，或使用紙本的 2025/26 學年「學生資助計劃綜合申請表格」。

\*「學資處電子通 — 我的申請 (學前教育、小學及中學程度資助計劃)」網站

<https://ess.wfsfaa.gov.hk/espps>



- 持續申請人如在 2025 年 5 月 31 日或之前遞交申請，並已提供完整的申請資料及證明文件，且符合申請資格及通過入息審查，學資處會提早在 2025 年約 7 月至 8 月以自動轉帳形式發放首階段書簿津貼予合資格的申請人。
- 至於 2024/25 學年不曾獲發書簿津貼的學生，有關申請人如在 2025 年 5 月 31 日或之前遞交 2025/26 學年申請時已提供完整的申請資料及證明文件，並符合申請資格及通過入息審查，學資處則會於 2025 年約 8 月起向合資格的申請人發出資格證明書。申請人如在 8 月收到資格證明書並於開課後一星期內或發出日期的兩星期內(二者以較遲者為準)將證明書交回學校，而學校在 9 月中旬將收集到的資格證明書交回學資處，學資處便會安排約於 10 月底/11 月初起以自動轉帳形式發放學校書簿津貼給合資格的申請人。
- 申請 以家庭為單位，每個家庭只需提交一份申請表，重複申請將影響審批進度。
- 申領綜援的家庭，如已獲綜援的家庭不需領取「綜合申請表格」，以免重複申領資助。
- 學生資助處資料

查詢熱線	2802 2345 (24 小時熱線)
網址	<a href="http://www.wfsfaa.gov.hk">www.wfsfaa.gov.hk</a>
地址	九龍協調道 3 號工業貿易大樓 5 樓

此 致  
貴家長 台鑒

佛教葉紀南紀念中學



林志煒校長謹啟

二零二五年五月十三日

2425-330



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Dear Parents/Guardians,

13 May 2025

**Household Application for Student Financial Assistance Schemes 2025/26**

The payment arrangements of School Textbook Assistance (TA) of the “Household Application for Student Financial Assistance Schemes” 2025/26 school year (Household Application) are as follows:

**8. Existing Applicants**

For families with child(ren) attending primary and secondary school(s) (including child(ren) who will be attending Primary 1 in 2025/26 school year) which have successfully applied for financial assistance for primary, secondary and / or pre-primary levels in 2024/25 school year on or before 1 March 2025, the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency will issue an Access Code for getting the pre-filled “Electronic Household Application Form” (E-form) for 2025/26 school year at the SFO E-link\* or paper-based pre-filled “Household Application Form” for 2025/26 school year to them by batches starting from around mid-March 2025.

**9. Other Applicants**

Other applicants (including new applicants) may access the SFO E-link\* on or after 2 May 2025 to use the E-form and submit online or use paper-based application form to submit their applications.

Payment of School Textbook Assistance (TA)

\*SFO E-link – My Application (Financial Assistance Schemes at Pre-primary, Primary and Secondary levels) websites:

<https://ess.wfsfaa.gov.hk/espps>

10. If continuing applicants submitting applications **on or before 31 May 2025** have provided all necessary information with supporting documents, met the eligibility criteria and passed the means test, the SFO will release the provisional TA by autopay to those eligible applicants in around July / August 2025.
11. For those who did not receive TA in the 2024/25 school year and new Primary 1 students in the 2025/26 school year, Eligibility Certificates (ECs) will be issued to eligible applicants starting from around August 2025 if their applications are submitted **on or before 31 May 2025**, have provided all necessary information with supporting documents, met the eligibility criteria and passed the means test. Applicants in receipt of ECs in August should return the completed ECs to schools within one week after the commencement date of the schools or within two weeks from the issue date of ECs (whichever is the later). Schools should then pass the ECs collected to the SFO for processing in mid-September. Upon receipt of the returned ECs, the SFO will arrange payment of the TA to the eligible applicants through autopay starting from around end October / November 2025.



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12. Applications are **based on family units**, and each family only needs to submit one application form. Repeated applications will hinder the progress of the application.
13. Families applying for CSSA do not need to obtain a "Comprehensive Application Form" to avoid repeated applications for subsidies.
14. Student Finance Office information:

Enquiry hotline	2802 2345 (24-hour hotline )
Website	www.wfsfaa.gov.hk
Address	5/F, Trade and Industry Tower, 3 Concorde Road, Kowloon

Yours faithfully,

Mr. Lam Chi Wai Jimmy  
Principal